

## **#4 -\_POS “COMMUNIQUE”**

### **Printer Model N1606**

Messes that have the following printer hook up to their CFPSA computer Model N1606 will have already notice that you are not able to print from your Maitre'D back office. You have to save your report to a PDF file and place on your desktop. From the desktop you can now open the PDF file and print your report to send to your accounting office or for your files.

Technical support is trying to find a solution to this.

Steps to follow to save to a PDF file

Reports Centre (module)

Select a report

Find the report you would like to print , open it up on the screen

File - Export

Format window appears - (this should be defaulted to Acrobat (PDF)

Page Range – defaults (left hand side)

Destination – you will pick were you want the report to save (I usually pick desktop)

Now you can close your Maitre'D back office and find your report to print.